

## England Athletics Guidance for athletes

It is important that athletes (and parents of younger athletes, UKA Rules apply from the Under 13 Age Group upwards) take responsibility for their role in ensuring their club registration is up to date. Be aware the volunteers at your club are involved in carrying out a wider range of activities to support athletes so playing your part is important.

Here is what you should do:

- **Ensure you know your URN/ licence number** (also sometimes referred to as **licence number** or **England Athletics number**) - more below
- Ensure you **pay your club membership fee**, including England Athletics' registration fee, promptly
  - Make clear to your club that you are a competing athlete if your club also has non-competing athletes
  - Be aware of your club's membership renewal process – when do you need to pay and how?
- **Log in** at <http://www.englandathletics.org/myprofile> to check your details are correct and your registration status. If necessary use the **forgotten username** and/ or **forgotten password** functionality. Remember:
  - The new affiliation year begins on **1 April**.
  - Athletes registered in the previous affiliation year have until 30 June to renew their registration
  - Previously registered athletes who have not renewed their registration by **30 June** will become 'unregistered' at that point
- Make a note of your **URN/ Licence number** (also sometimes referred to as **England Athletics number**) - this is given at the top of your Summary/ Personal Details
- **Ensure your details are correct** on your profile:
  - First name – especially if your name can be abbreviated
  - Surname
  - Date of Birth
  - Email address
- When you are sent your athlete pack keep hold of your **registration card**
- If your name and date of birth are correct on the portal (Trinity) you can also use <http://www.englandathletics.org/licencechecks> to find your URN (also sometimes referred to as licence number or England Athletics number)